

PEARL HARBOR FLEET AND FAMILY SUPPORT CENTER (FFSC)

Transition Assistance Program (TAP)

820 Willamette St., Pearl Harbor, HI 96860-5108

Phone: (808)473-4222 X245, FAX: (808)473-5753

Command Career Counselors/Career Planners - register individuals at <https://secure.phf.navy.mil>

For questions, email: cazimelk@pearlharbor.navy.mil

ALL seminars will be conducted at the FFSC, **Building 193, Room 205**. Seats are limited to 50 personnel per seminar. **Pre-Ret/ETAP** Seminar will be for personnel retiring regardless of rank. **Pre-Sep/STAP** Seminar will be for personnel separating regardless of rank. Anyone planning to **retire** from the service is strongly encouraged to attend as early as **two years** from their retirement date. Anyone planning to **separate** from the service is strongly encouraged to attend as early as **one year** from their separation date.

**July – December 2002
Pre-Retirement/ETAP & Pre-Separation/STAP Seminars
REVISED SCHEDULE**

DATE	Pre-Ret/ETAP	Pre-Sep/STAP	DATE	Pre-Ret/ETAP	Pre-Sep/STAP
JUL 9 – 11	XXX		AUG 6 – 8	XXX	
JUL 16 – 18		XXX	AUG 13 – 15		XXX
JUL 23 – 25		XXX	AUG 20 – 22		XXX
SEP 10 – 12	XXX		OCT 1 – 3	XXX	
SEP 17 – 19		XXX	OCT 8 – 10		XXX
SEP 24 – 26		XXX	OCT 22 – 24		XXX
NOV 5 – 7	XXX		DEC 3 – 5	XXX	
NOV 12 – 14		XXX	DEC 10 – 12		XXX
NOV 19 – 21		XXX			

NOTE: Please ensure that all participants are aware of the following information and have a copy of this form:

1. Check-in starts at 0740. The Seminars will convene from 0800-1530. Participants are advised not to schedule appointments during the seminar dates. Attendance will be taken to verify compliance with DD Form 2648. **Spouses are strongly encouraged to attend ETAP/STAP Seminars with military service members.**
2. **The service member may wear summer whites, khakis or civilian business attire. CIVILIAN BUSINESS ATTIRE FOR MEN: SLACKS AND COLLARED SHIRT. CIVILIAN BUSINESS ATTIRE FOR WOMEN: SLACKS OR SKIRT, BLOUSE, DRESS. ABSOLUTELY NO BLUE JEANS, SHORTS, DUNGAREES, T-SHIRTS, TANK TOPS OR FLIP-FLOPS.**
3. **LOCATION: FFSC, Building 193, Room 205 (Map 20-behind #80).**
4. **PARKING** is available in front of Building 193 and along the sides facing the BOQ and NLSO. **PLEASE DO NOT PARK IN RESERVE PARKING.**
5. Participants should bring a notebook, **pen** and **#2 pencil**.
6. **NOTE: (A) Children of any age are not allowed** to attend the ETAP or STAP Seminars. (B) For your comfort, it is suggested you bring a sweater, as the facility is air-conditioned. (C) A command representative must deliver all messages to ETAP/STAP Seminar participants at the FFSC, Bldg 193, Room 205. **Emergencies ONLY – 473-4222 Press 1.**